

Finance Committee Report 1/22/24

OPERATIONS UPDATES

Technology Service Provider Bid Update, Assessing for gaps, with final decision deadline by EOM

BID	AMOUNT (current contract: \$230,000)	NOTES
BID 1	\$202,320	May be able to adjust proposal to \$144,720 by reducing onsite tech support, since we have an in house IT support spec, eliminating student help desk
BID 2	\$253,200	May be able to reduce by \$57,500 for onsite technician
BOD 3	\$336,600	

ATTENDANCE & ENROLLMENT

- community

23-24 ENROLLMENT (trued up numbers after enrollment audit)

Campus	Leads	Pending Offers	Registration in Progress	Registration Complete	Open Seats	Current Enrollment SY23-24 (includes registration complete)	Budgeted Enrollment	% of Budgeted Enrollment Confirmed	Enrollment Goal	% of Enrollment Goal Confirmed
TGS		0	0	83	51	224	239	93.72%	248	90.32%
FP		0	0	35	82	128	187	68.45%	210	60.95%
TGE		0	0	53	39	160	177	90.40%	199	80.40%
GP		0	0	51	41	133	162	82.10%	173	76.88%
REGIONAL	1	0	0	222	213	645	765	84.31%	830	77.71%

- TGE back above 90%, FP up 2 pts. TGS loss of families with multiple scholars, significant portion due to relocation
- 2 New Enrollments December to January 12
 - Enrollment slowing in Winter, priorities remain focused on retention
 - 5 leads interested in current year enrollment, most enrollment interests are for 24/25 SY
- Enrollment intake meeting procedures roll out in Jan with a focus on mission alignment and explicit clarity about the MA experience, non-negotiables, goals, transportation

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- 15 disenrollments in Dec - Jan (40% relocation, 6% transportation (some due to loss of MKVento, 13% school fit indicator, 33% unknown)

ATTENDANCE

	ADA - Jan 12	Present
TGS	213.68	92.73%
FP	113.16	89.95%
TGE	143.19	93.11%
GP	122.32	89.93%
TOTAL	592.36 (-7pts) +7.7 from summer school EODec - 595.41	91.69% EODec - 92.07%

FY 24-25 Enrollment Assumptions (working)

SY 2024-2025	OVERALL	TGS		TGE		FP		GP	
Grade		Enroll 23-24	Target Enroll 24-25	Enroll 23-24	Target Enroll 24-25	Enroll 23-24	Target Enroll 24-25	Enroll 23-24	Target Enroll 24-25
PK	17	20	17	-	-	-	-	-	-
K	85	24	28	13	17	7	20	18	20
1	82	18	25	21	17	10	20	17	20
2	90	26	25	16	25	16	20	10	20
3	83	25	28	20	23	15	17	19	15
4	90	28	30	15	23	21	17	23	20
5	85	25	25	17	20	12	20	8	20
6	61	22	25	19	20	14	16	11	-
7	65	31	25	18	20	21	20	10	-
8	70	21	30	20	20	21	20	7	-
WA1		0	0	0	0	0	0	9	10
WA2		0	0	0	0	0	0	6	0
23-24 Total Enrollment	654	220		159		137		138	
24-25 Enrollment Target	738		258		185		170		125
24-25 Budgeted Enroll (10% attrition) Working estimate, not final	664		232		167		153		113
Adding 10% over current	719.4		242		174.9		150.7		151.8

GOAL ENROLLMENT (5% above target)	760.14
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Enrollment Tracking	
Regional Enroll Goal	738
Re-Enroll Opportunity	574 <i>(total enrollment minus 8th graders)</i>
Re-Enroll Confirm	320
Total New Enrollments	
# Needed to Meet Goal	418
Pending Offers <i>(date)</i>	69 15 are PK

24/25 Re-ENROLLMENT

Regional Completion	55.75%	Regional Re-Enrollment:		320
School - Recommitment	TGS	FP	TGE	GP
Overall Budget Enrollment	225	153	165	104
Enrollment Targets	253	172	185	115
Overall Recommitment Rate	69.68%	25.64%	50.00%	47.18%
Returning Scholars	131	40	82	67
Not Returning	0	0	0	7
Unknown - Feb 3rd No Response	0	0	0	0

Response to response rate

- Paper forms were sent home on return from Winter break, original form was electronic
- Distribution of re-enrollment shirts to campuses 1/10
- SRe-enrollment touch point at dismissal 1/12
- Individual phone calls Jan 15 - 19 for non-response
- Next steps:

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In the next Month - Scholar & Family Experience Pushes

- Launch of Mentor Mentee program to support 5th to 6th grade retention
- February: Best Man Dance is requested by MA Fathers - Thursday, Feb 15th at The Christy
- Planning for March Upper Academy Transition Meeting - what sets our UA experience apart, open forum

Friday, January 12	<ul style="list-style-type: none"> - Take photos of scholars in their re-enrollment t-shirts - Post to social media. 	
	<ul style="list-style-type: none"> - Communicate with families with NEW SCHOLARS to enroll. - Transfer requests shared with principals for approval 	SAM
Monday-Friday January 15-19	<ul style="list-style-type: none"> - Individual phone calls made to any family who has not completed the re-enrollment form. - Update re-enrollment tracker as needed. 	School Secretary
Monday-Friday January 22-26	<ul style="list-style-type: none"> - Individual phone calls made to any family who has not completed the re-enrollment form. - Update re-enrollment tracker as needed. 	SAM School Secretary
February 5-29	<ul style="list-style-type: none"> - Personal phone calls/"stay conversations" with families who have indicated that their scholar(s) WILL NOT be returning for SY24-25 	Principal AP DOS

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Human Resources

- Results of intent to return and stay conversations, tentative anticipated vacancies FY 25: 22
- **Timeline for contracts and offers**
 - Expected Vacancy postings: Jan 16th
 - Review tentative vacancies w/ principals: Feb 2
 - Offers & Contracts: February 16 Mar 1 deadline
 - Final vacancy postings March 8
- Staff Retention Update

	BOY STAFF	Termination (#)	Retention (%)	Termination Demographics							
				Gender			Race / Ethnicity				
				M	F	Non-Binary, Transgender, Other, or not specified	Black	Multi	White	Asian	In/Pac. Is.
Instructional (lead teachers, building admin)	61	6	90.16%	3	3		4		2		
Inst Support (paras, TAs, Intvts, bldg subs)	13	10	23.08%	1	9		7		3		
Non-Instructional (chefs, custodians, office)	16	5	68.75%		5		4		1		
Regional (inc sw, nurse, coord)	23	0	100.00%								
Total	113	21	81.42%	4	17	0	15	0	6	0	0

- Current Vacancies

# of Vacancies	
School Vacancies	9
Teacher Vacancies	5
Instructional Support Vacancies	4
Regional Vacancies	0
Total Vacancies	9

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FACILITIES & MAINTENANCE

Exploring options for lighting upgrades with Ameren's Business Social Services Incentive Program: Prioritizing GP and TGS

Building Audit Update: The FACS team is gathering bids inform recommendations on priorities for balance of FY 24 and what to push to FY 25

Prioritized for 23-24 and 24-25: HVAC, flatwork, sealing and masonry to mitigate water intrusion

PROJECT	Progress	Est Cost o/Req	Actual Cost (Approved)	Landlord Split	Facilities POC	Quote 1	Quote 2	Quote 3	Notes
TGS Boiler Room Ceiling & Walkway	BID	\$100,000.00		\$50,000.00		\$175,000.00	\$35,700.00		35k option to remove asphalt and reseal to mitigate leaks. 175k to redo structure, concrete, etc
Fox Park waterproofing steps and ramp	BID					\$5,982.00			
GP waterproofing steps and south wall be cafe	BID					\$8,915.00			
	BID					\$5,817.00			
Painting GP classrooms and hallways	BID					\$38,200.00			

Additional Facilities Considerations

- Heating Project for Gravois Park hallway and ceilings (bids in progress)
- GP Condenser Unit re-install (bids in progress)
- HVAC install at TGE gym (gathering bids)
- Roof leak at FP (gathering bids)

Fox Park Security Door Project

- Emmaus informal sign off
- Permit expected to be approved by February
- Electrical and access control work has started

Budgeting FY 24/25 Timeline

February: Conduct budget meetings with leadership team members to determine priorities, needs, assess gaps
March: Initial Draft with assumptions based on budget meetings, salary guide, strategic initiatives, and org structure
April: Finance Committee - Draft (recommendation based on expected final Title Allocations)
May: Finance Committee & Board Approval